



## Rochester Figure Skating Club Board of Directors Meeting Minutes

June 18, 2018

7:00 p.m. | Rochester Recreation Center | Bob Fick Room



RFSC Mission statement: The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

**Board Members Present:** Jennifer Brehm (Secretary), Tamika Husman, John Kappler (President), Elizabeth Rice, Amanda Roe, Andrew Schram (Vice President), Darin Tosse

**Absent:** F. Hangge

**Others Present:** Maureen Schembri-Wismayer, Kari Sackett, Vicki Dalquist, Sarah Germer

**Call to Order:** Motion made by John, seconded by T. Husman at 7:01pm.

**Special Guest:** Club Auditor- finances are favorable and managed well. Overall, the ice rink construction in summer of 2017 impacted overall finances greatly, which was anticipated.

### Consent Agenda

1. Synchro Report
2. Learn2Skate Report

### Reports

1. Junior Board Report- Parade this coming Saturday, float is being built Friday night in the prop shop. Board will have bios posted of each member, along with their pictures. In the pre-planning stages for the Halloween Party.
2. May 2018 Board of Directors Minutes- Elizabeth Rice made a motion to approve the purchase of exercise boxes. Amanda Roe seconded the motion.
3. Treasurer's Report (Provided by Maureen) - We should be approximately \$75,000 profit at the end of the year.
4. Director's Report-
  - o Maureen developed a plan to suggest ideas to help the club grow. One option is to invest money (i.e. \$50,000) with 125 Live for an off-ice room, along with the use of other facilities for the next 5 years. At the end of those 5 years, the club will have constructed it's own entrance to the North rink area, an off-ice room, storage room, office space, coaches room, and lockers. These spaces would all be in one area. This new construction proposal with inflation rate is approximately \$1 million. Andy Schram made a motion to make a formal proposal with 125 Live for a partnership with an off-ice space and storage space with a budget up to \$50,000. T. Husman seconded. All in favor.

- No adult synchro team in the 18-19 contract. The ice time will be used as an adult ice class.
  - School year contract will be up the first week in July. Off-ice monthly pass and off-ice punch card options will no longer be available. An increase in the drop-in off-ice rate from \$9 to \$10. A motion was made by Andy Schram, seconded by Elizabeth Rice. Coaches: Olga, Mandy, Christina submitted proposals to ask for private coaching fee increases. Vicki will also be submitting a proposal for fee increase. Board will review the fee proposals at the July meeting.
5. President's Report – Excel Program, Information Sessions.
- Excel will be replacing Test Track. Excel will include additional skills to increase the competitiveness. National Festival will be held in June that allows skaters to compete who receive enough points from qualifying competitions.
  - Information Sessions- Maureen does these when L2S skaters are moving into contract.

### **Discussion/Action Agenda**

1. Introductions – Jennifer and Andy
2. Treasurer Election- Fawn Hangge was elected, all in favor.
3. 2018-2019 Budget Status- Projected loss of \$34,562 with each area projecting numbers very conservatively, using higher expense numbers rather than lower expense costs.
4. Club Mission, Vision, Objectives and Values- Vision and Mission were handed out to Board Members to look at and consider. Will discuss at the July meeting.
5. Carry-over business / Funding Requests
  1. Carpets and storage- John will get additional prices for carpet similar to what we currently have and will also seek out free options.
  2. Spotlights / Overhead Moving Head Lights- Original approval to spend \$10,000 on ordering new spotlights. Andy is confident that he can fix the one spotlight. The Grizzlies have approached us to contract with us to use our headlights during their hockey games. To do this, we would need to replace the headlights that hang from the ceiling at an approximate cost of \$20,000.
  3. Trophy Case- We will design a trophy case to be placed in the encove in main entrance area. Suggested to outsource someone to build the case.
  4. Office cubes- Approximate cost of \$4500 to make the skating office a more professional looking space by installing office cubes.
  5. On-ice Video Recording System- A large iPad on a stand, or someway to allow playback of videos on a larger screen for the coaches and skaters to evaluate the skills/performance.
  6. Off-ice space- Maureen is looking into contracting with 125 Live for a 5 year plan
  7. Ice Cost increase deferment– discussion deferred until final budget review.
  8. Jump Harness- Looking at different vendors. Harness was just fixed, put on new ropes.

### **Open Forum**

**Adjournment**

A motion was made to adjourn by Jennifer Brehm at 9:10 pm, seconded by Tam Husman.

Respectfully submitted, Jennifer Brehm, Board Secretary, Rochester Figure Skating Club

## **Synchronized Director's report to the Board for May & June 2018**

I spent time on the following things:

- Secured Dinah Toups, acting, & Debbie Colgan, Sports Psych, for Synchro Camp.
- After communications with teams and Maureen decided to change for the day that Skills 2 & 3 practice during next school year's contract.
- Skills 3 will move up to Pre Juvenile level due to a favorable rule change at Governing Counsel. I have let the team know this
- Gave Anne the monthly fee for Open Juvenile for the summer along with clarifying the walk on rate and rates for the other two team's classes.
- Sent promotional emails to potential new skaters for spring & then the summer. We had 5 new skaters join us this spring and have 3 more new ones for summer one.
- Clarified charges for spring, which skaters did what, since a few registrations were incorrect.
- Spent lots of time on the synchro budget including a long meeting with Sue Skifter.
- Coordinated our annual trash pick-up as part of Rochester's Litter Bit Better campaign. We had a great turnout of volunteers and picked up a lot of trash!
- Held a meeting with four Open Juvenile team skaters working to keep one of the skaters on the team and assess their thoughts on improving the program.
- Met with John Kappler regarding funding for synchro.
- Gave Maureen cancel dates for the school year contract.
- Working hard on music selection for the 2018-19 season. Have the theme for Open Juvenile set.
- Various and assorted communications about the teams with managers and parents.

We had a wonderful banquet May 4<sup>th</sup> with a fabulous turn out and great slide shows!

- Vikki Dalquist

## 6/18/18 Learn2Skate Board Report

- **Summer 1 and Summer 2:** Summer 1 session is from June 11- July 12 (5 weeks) and Summer 2 session is from July 23- August 23 (5 weeks). This summer we are adding 15 minutes of practice time to the class time. Classes will be held 6:00-6:45 pm and 6:45-7:30 pm on Tuesday and Thursday evenings. Explorers class will be held on Mondays 5:45-6:15. Summer 1 Learn2skate testing week will be 7/9/18-7/12/18 and Summer 2 Learn2skate testing week will be 8/20/18-8/23/18.
- **First week of Summer 1** started Monday June 11, 2018
- **Starting Fall 1,** classes will return to 30 minute classes and separate class time as it has been in the past.

<u>Summer 1, 2018</u>	<u>Summer 1, 2017</u>
Skaters-110	Skaters-56
Starts-139	Starts-89