



## Rochester Figure Skating Club Board of Directors Meeting Minutes

July 16, 2018

7:00 p.m. | Rochester Recreation Center | Bob Fick Room



RFSC Mission statement: The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

**Board Members Present:** Jennifer Brehm (Secretary), Fawn Hangge (Treasurer), Tamika Ballard, John Kappler (President), Darin Tosse

**Absent:** Elizabeth Rice, Amanda Roe, Andrew Schram (Vice President)

**Others Present:** Vicki Dalquist, Sarah Germer, Kari Sackett

**Call to Order:** Motion made by J. Kappler, seconded by D. Tosse at 7:09pm.

**Consent Agenda:** Motion by J. Brehm to approve consent agenda, seconded by T. Ballard.

1. Synchro Report
2. Learn2Skate Report
3. June 2018 Board of Directors Minutes

### Reports

1. Junior Board Report- Oct 27 is the Halloween Party, same day as Ice Show Tryouts. Planning a Jr Board summer party at Maureen's. Working on new shirts for the Jr. Board. Starting to plan future locker cleanup dates, also considering having 2 per month versus 1 per month.
2. Treasurer's Report- Year to date, club is profitable.
3. Director's Report- Worked with 125 Live with leasing out a fitness room, cost is \$50/hr. Most off-ice classes will be there with the exception of Synchro off-ice and Skate Psych. Makayla has been added to coaching staff with an official start date of September 4, 2018, Lydia is retiring at the end of Summer Contract. Olga will be taking over the jumps class.
4. President's Report- Storage area is getting cleaned out.

### Discussion/Action Agenda

1. Volunteer Policy Discussion- Should the 24 hours/\$240 volunteer requirement for contract skaters be raised? John found out that many families that pay the \$240, pay it to avoid the obligation, however, they still complete volunteer hours. For now, since the new 18-19 contract is out, the requirement will not be changed.
2. Policy Manual Discussion- John has re-formatted the policy manual to clean it up. Content was not changed. The board will review, refine and approve in August.
3. In-Flight Initiatives
  - a. Club Mission and Vision Implementation- Have to research change process.

- b. Carpets and Storage- no updates on carpets.
- c. Spotlights / Overhead Moving Head Lights- Possibly do not get any new spotlights, but instead get overhead moving head lights.
- d. Trophy Case and Skater Picture Cabinet- no update on the trophy case or cabinet
- e. Office cubes- will be put into the admin budget
- f. On-ice Video Recording System- no update
- g. Off-ice space- Update provided in Director's report.

**Open Forum:** No items presented.

**Closed Session**

**Adjournment:** A motion was made to adjourn by T. Ballard at 8:40pm, seconded by D. Tosse. All in favor.

Respectfully submitted, Jennifer Brehm, Board Secretary, Rochester Figure Skating Club

## **Synchronized Director's report to the Board for July 2018**

I spent time on the following things:

- Synchro Camp: Secured remaining presenters, added 2 hours and 15 minutes of ice with Ed thereby increasing the camp ice to 11.75 hours, set schedule and OK'd with presenters, figured out the costs and checked these with my managers, sent emails to teams and potential synchro skaters with the information, sent info to Tim for the website, info to Anne for "E-news",
- Held a meeting for the Open Juvenile team parents on June 28<sup>th</sup> explaining to them, along with many other things, that they will be responsible for their portion of our planned fundraising. This is now part of our commitment form for 2018-19. Followed up the meeting with an email to all team parents with all of the information.
- Communicated with Maureen about the potential off-ice space at 125 Live explaining that I would love to use the space, but cannot justify adding \$1200 to the team's costs to pay \$50 an hour instead of \$10 an hour for the gym each week.
- Recruited managers for the Open Juvenile and Pre Juvenile teams for next season.
- Sent promotional emails to potential new skaters for summer session 2 and camp.
- Finalizing music selection for the 2018-19 season.
- Various and assorted communications about the teams with managers and parents.

- Vikki Dalquist

## 7/16/18 Learn2Skate Board Report

- **Summer 2:** Summer 2 session is from July 23- August 23 (5 weeks). This summer we are adding 15 minutes of practice time to the class time. Classes will be held 6:00-6:45 pm and 6:45-7:30 pm on Tuesday and Thursday evenings. Explorers class will be held on Mondays 5:45-6:15. Learn2skate testing week will be 8/20/18-8/23/18.
- **Sports Night Rochesterfest:** Jr. Board members helped with Sports Night at Rochesterfest on Wednesday, June 20. Promoting our Learn2skate program and our RFSC club.
- **First week of Summer 2** starts Monday 7/23/18
- **Starting Fall 1,** classes will return to 30 minute classes and separate practice time as it has been in the past. Fall 1 session starts September 4 and goes until October 20 (7 weeks). Explorers class will start September 10 (due to September 3 being Labor Day) and goes until 10/22 (also 7 weeks).