

Rochester Figure Skating Club Board of Directors Meeting Agenda

May 22, 2023
7:00 p.m. | Zoom

RFSC Mission statement: The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

Board Members Present: Natalie Casper, David Cooper, Fawn Hangge, Bethany Larson, Mark O’Byrne, Elizabeth Rice, Amanda Roe, Jessica Vandermark

Board Members Absent: Jennifer Brehm, Debbie Moynagh, Jennifer Reynolds, Terri Ufkin

Additional Participants: Maureen S Wismayer, Payton Kappler

Call to Order: Call to order at 7:05pm by M. O’Byrne, seconded by E. Rice

Consent Agenda: Call to approve the Consent agenda, motion made by J Vandermark, seconded by E. Rice with the expectation of the edit of the March 2023 BOD Meeting Minutes.

- March 2023 Board of Directors Meeting Minutes
 - a. Edit Maureen’s notes to read that Testing will be held *approximately* every two months instead of every two months.
- Synchro Director’s Report (sent separately)
- Learn-to-Skate (L2S) Director’s Report (sent separately)

Reports

1. Junior Board Report- Payton Kappler attended and shared the following updates from the Junior Board:

- Goodie bags for L2S for the Ice Show were put together and Jr. Board handed those out on Friday night of the show.
- Last locker room cleanup was completed.
- Jr. Board Awards at Banquet were completed.
- Jr. Board Applications have been turned in and working on identifying a date to quickly review and new board selected ASAP. Looking to meet this week.
- The Jr. Board year has wrapped up for this year and is complete.

- Payton's last meeting with the Jr. Board. Mark thanked her for her leadership to the Jr. Board and club. Elizabeth also provided parting words on Payton's leadership and stellar job leading the Jr. Board.

2. Director's Report-

- Update on the camp – Currently 12 kids have signed up for the camp. Maureen has started to reach out to outside clubs to start to recruit. Feels we should hold the camp regardless of whether we fill all the spots. Others agreed.
- Conflict of Interest form will be sent out to BOD members and Maureen will need it signed by each member. This form is needed to fulfill our Audit requirements.
- Maureen reviewed her role in the club and encouraged members to come to her with any questions and she confirmed she tends to be our expert on policies and procedures.

3. President's Report-

- Elizabeth Thornton resigned from RFSC. We thank Elizabeth for all that she has done and contributed for our club.
- Will review the Annual Banquet and Ice Show during discussion.

4. Treasurer's Report-

- Financials remain strong. Some areas are showing a higher income right now (L2Skate, Ice Show) as we are still waiting on expenses to come through.

Discussion/Decisions

1. Banquet recap, introductions and welcome-

- There were comments from the BOD that we missed the mark with the banquet, and we need to do a better job on recognizing skaters at this event. Some feedback/ideas that were provided included –
 - A slide show of skater's successes and RFSC events throughout the year (test sessions, practice session, Ice show, holiday expo, competitions, etc....) Have a place where families can submit photos for the banquet throughout the year.
 - Have coaches speak about the seniors when handing out the senior gifts. Give each coach time to speak about each senior. As parents to also bring the senior recognition boards from the ice show to display at the banquet.
 - Have something to recognize all skaters, (flowers or otherwise). Coaches should hand something whether a certificate, or flower, or whatever to each skater that accomplished a test during the year.

- Find a way to specifically recognize grad feature skaters each year?
Flowers, RFSC Merch item, Plaque??
- Find a way to specifically recognize L2Skate Skaters each year. Flowers?
- Consider hosting somewhere else not 125 live.
- Consider catering in food & asking for RSVPs.
- Communicating the banquet sooner
- Consider changing date of the banquet. Should we go back to Friday night instead of Sunday night?
- Introductions of the new board members and returning members.
 - New BOD members include Natalie Casper, Bethany Larson, Debbie Moynagh, Jennifer Reynolds, Jennifer Vandermark!
 - Returning BOD members include Jennifer Brehm, David Cooper, Fawn Hangge, Mark O'Byrne, Elizabeth Rice, Amanda Roe, and Terri Ufkin.

2. Ice Show recap –

- Lots of positive feedback and great experiences for the skaters.
- The Grad Feature was exceptionally large. In the past, it was several smaller groups, which highlighted those Grad Feature skaters.
- Lot's of guest skaters at the show this year. Does that take away from the time our skaters can highlight their skills? Board agreed the number of guest skaters should be discussed for next year. 1 or 2 seems most appropriate.
- There were a few issues with volunteer shortages. The Ushers/Program Sales were combined. Ticket sales and Cues had a couple of open spots. Overall volunteer participation for the Show was good!
- We need to identify a new Ice Show Chair.

3. Merch update

- Store is open now and due 6/4/23.
- Official Club Jackets will need to be discussed offline as to when/how we roll out the next order.

4. Summer schedule

- June 12-14 Faster, Higher, Stronger Camp (there are some private lessons available but not available to people outside of the camp yet, once we get to the deadline for camp it will be opened up to other skaters not participating in the camp.
- Blades and Buddies – third week of June. Planning in process
- Testing – No test in June and in August we will only have pre-preliminary and preliminary. RFSC skaters can test during competitions and/or virtual tests over

the summer months. August test session on the North rink because South Rink is going through some renovations in August.

5. Executive Board roles and elections

- President Role – Mark is not seeking a second term nomination this year. Mark nominated Elizabeth Rice as President and Elizabeth accepted. Vote happened and Elizabeth is the new President.
- Vice President – David Cooper is interested in remaining Vice President, and we had a nomination for David Cooper. And David was approved.
- Treasurer – Nomination Fawn Hangge – Fawn will be the treasurer for another term.
- Secretary – Nomination Jen Brehm – Jen will remain the secretary for the next year. Happy Birthday to Jen!

Open Forum

Adjournment

A motion was made to adjourn by A. Roe, seconded by D. Cooper at 8:34pm.