



# Rochester Figure Skating Club Board of Directors Meeting Minutes

December 11, 2017

7:00 p.m. | Rochester Recreation Center | Bob Fick Room



RFSC Mission statement: The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

**Board Members Present:** J. Brehm (Secretary), K. Corbin, T. Desens (Treasurer), L. J. Engle, T. Husman, J. Kappler (President), J. Miller

**Absent:** F. Hangge, A. Schram, A. Mikhail (Vice President)

**Others:** Josie Allen, Vicki Dalquist

## Call to Order

The meeting was called to order at 7:03pm by J. Kappler, seconded by J. Miller. A motion was made to approve the consent agenda by L.J Engle, seconded by J Miller. All were in favor.

## Consent Agenda

1. October 2017 Board of Directors Minutes
2. L2S Report
3. TCFSA Meeting Notes for November
4. Midwestern Section VP CC Notes for October
5. Midwestern Section VP CC Notes for December

## Reports

1. Junior Board- Dec board meeting was a brunch where the skaters made 3 tie-blankets to donate to the Ronald McDonald House. Reviewed the pros/cons of the Halloween party.
2. Treasurer's Report
3. Synchro Report
4. Director's Report- 486 poinsettias sold which is an increase from last year. Have increased our sales each year, but Sergeants continues to decrease the profit each year. Fundraiser scheduled with Canadian Honker & Boys and Girls Club in February.
5. President's Report- TOI Nationals bid is submitted.

## Discussion/Action Agenda

1. Hiawathaland Update- Not selected for the solo dance series. As of today, 206 registered skaters for 2018. Discussion about possibly not having a videographer for 2019.

## Open Forum

## Adjournment

A motion was made by T. Desens to adjourn the meeting at 7:49pm. T. Husman seconded the motion; All in favor.

Respectfully submitted, Jennifer Brehm, Board Secretary, Rochester Figure Skating Club

## Learn2Skate Board Report: 11/17/2017

Fall 2, 2017

- Skaters: 328
- Starts: 480

Fall 2, 2016

- Skaters: 273
- Starts: 378

Ice Show Registration Ends December 3<sup>rd</sup>

Hiawathaland Registration ends December 3<sup>rd</sup>

Various emails sent to L2S Families re Show and Competition.

Introduced the Winter Package which includes Learn2Compete Class. Winter Package rolled over to Private Lessons skaters too.

Winter 1 Registration is open.

## **Synchronized Director's report to the Board for November & December 2017**

I spent time on the following things:

- Sent information to the Skills 3 & 2 teams about Fall 2 session and competitive session.
- Secured managers for the Skills 2 team and communicated US Figure Skating requirements of background checks and Safesport to all team managers and am keeping track of this.
- Distributed books and collected money and unsold books for the Herberger's fundraiser for the Skills 3 & 2 teams, Sue Skifter took care of the Open Juv. I am happy to report we made over \$750 and will be getting bonus funds from Herbergers.
- Sent out commitment forms for the Skills 3 & Skills 2 teams and the Skills 3 forms have been completed and returned by parents.
- Set up extra practices for the Open Juvenile & Skills 3 teams. Have a Doodle going for Skills 2.
- Dealt with competition dress orders and bills.
- Sent recruiting emails to potential skaters for the Skills 2 and 3 teams.
- Sent fundraising information to the Skills 3 & 2 team parents.
- Checked registrations for Fall 2 and communicated corrections to affected parents and the RFSC office.
- Have been working with the managers and volunteers about our spring banquet.
- Have Ice Hawk's exhibitions set up for the Open Juv & Skills 3 teams.
- Held a manager meeting on November 21st.
- Determined the Spring Fling synchro class and sent the info to Tim Rinkel.
- I have been keeping track of expenditures for the teams and updating Sue Skifter.
- Registered the Skills 2 team with US Figure Skating and had Anne finish the process.
- Various and assorted communications about the teams with managers, parents, and ice show chairs and director.

I am happy to report that the Open Juvenile team skated well at the Holiday Exhibition and will be representing the club this coming weekend at the Maplewood Synchro Classic at Mariucci Arena. - Vikki Dalquist

**TCFSA Meeting: Monday, Nov. 13, 2017 – Suzanne Lee-Trejo**

1) Midwestern Sectional Competition is going on today through the weekend. Still needs volunteer if anyone can help, or everyone is welcome to watch. At Bloomington Ice Garden.

2) January is National Skating month. New skating kits will be available and need to be picked up. Dates will be emailed out soon.

3) The next Basic Skills competition will be at Rochester Hiawathaland, Feb 4th.

4) New IJS equipment use for those who want to check out, fee has increased by \$500.

5) PSA is having training webinar for Coaches and test chairs. It's free for them. Judges are welcome to view but not mandatory.

No meeting in December.

## Midwestern Section Call Meeting Notes for 10/23/2017 – John Kappler

The Main Topic: How to deal with difficult people.

### Problem People

1. Keep focused on what is good for the club, not individual skaters.
2. Get all of the facts and treat it like a club issue, not an individual issue.
3. For board meetings, have a set agenda and timebox topics.
4. Dismiss people that are trying to derail a meeting.
5. Sleep on inflammatory emails.
6. Practice maximum transparency.
7. Address issues in a timely and factual manner.

### Conflict Resolution

1. The Bylaws should have a conflict resolution procedure.
2. Should have a set timeframe to resolution.
3. Club procedures must be followed before escalation to USFS. There is a filing fee for USFS conflict resolution.
4. Find impartial parties to try and resolve the issue locally, if possible.

### USFS Updates

1. Overall membership numbers steady, but L2S down. Investigating.
2. Read through Safe Sport handbook.
3. Board nominations due.
4. Susi Wehrli-McLaughlin, Senior Director of Membership, can provide historical club membership trends over time.

## **Midwestern Section Call Meeting Notes for 12/05/2017 – John Kappler**

### The Main Topic: Test Refresh

Discussed the new option and procedure to allow Skaters to count their IJS competition events as tests. Recommended charging \$20 to \$25 for the event packet that is required to present to the testing committee because we still have to pay test fees for this testing option. We will have to really study this procedure for Hiawathaland and possibly communicate up front with IJS skaters to see who might be considering this. Judges need to be ready for this, also, because I believe they have to fill out additional paperwork. The Accountant definitely has more to do.

### USFS Updates

We were reminded to get our National Skating month boxes.

The BOD update did not have any pertinent points for us.