

**Rochester Figure Skating Club**  
**Board of Director's Meeting Minutes**  
Monday | March 21, 2016  
7:00 p.m. | Rochester Recreation Center | Bob Fick

***RFSC Mission Statement***

The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

**Board Members Present:** Steve Beery, Kelly Corbin, Tammi Desens, Stacy Dierauer, Lori Jean Engle, Chris Gade, Jeff Germer, Amanda Mikhail, Janis Miller, Laura Schroeder and Andy Schram

**Other's Present:** Vikki Dalquist, Jenny Daniels, Ginger Knapp, Paul Paprocki, Maureen Schembri Wismayer, Elizabeth Thornton, Tim Rinkel, and Jamie Santee

The meeting was called to order at 6:59 p.m. by Amanda Mikhail, RFSC President.

**1. President's Report – Amanda Mikhail**

- The Executive Board supports the requested increase in hours for the L2S Director Job posting. Maureen will update the posting and post
- We have open positions of L2S coaches and the Hiawathaland Chair and Co-chair.

**2. Secretary's Report – Stacy Dierauer**

- Review and approval of the February minutes
  - I inadvertently left off Lori Brakke on the February minutes attendees.Laura makes a motion to approve the minutes with the correction of adding Lori Brakke and Andy 2nds the motion  
*Motion passed – all in favor*

**3. Treasurer's Report – Laura Schroeder**

- It looks like we will be about where we were last year if not a little ahead.
- Ice Show – the income and expenses listed for the Ice Show are the costumes and props
- Ice Costs – injuries really affect our ice loss but we are still on target for the year.

**4. Club Director Report – Maureen Schembri Wismayer**

- Maureen listed off the areas she has been working on
  - She has been having weekly meetings with Ed and working with him on ice and parking
  - She has been meeting with board members, volunteers, and parents
  - She has been meeting with Ann Moberg regarding Blades and Buddies summer camp

**5. Jr. Board – Jenny Daniels**

- The Junior Board will be meeting next Monday
- The Junior Board will do gift bag treat for the L2S kids in the Ice Show
- Jenny will work with Ginger on the parade
- They have held one locker room cleanup

**6. Theatre on Ice – Jamie Santee**

- TOI participated in the Red Wing Ice Show
- Jamie received the announcement for Nationals and is meeting on Thursday for Nationals. They changed the date for Nationals from the 3<sup>rd</sup> week of June to the 4<sup>th</sup> week of June that rolls into the 4<sup>th</sup> of July weekend. She does not think participation will be affected by the change.

- Theatre on Ice will hold one more fundraiser

## 7. Synchro – Vikki Dalquist

- Vikki is requesting funds for her program
  - A total of \$9,500 is being requested for the following
    - \$5,000 towards buses for the highest team for the season
    - \$2,000 towards a summer camp
    - \$2,000 towards special training
    - \$500 towards judge critiques
- Laura asked if using these funds would be better spent on adding an additional day of skating or enhancing the program as opposed to being spent on travel.  
 Laura made a motion to approve \$4,500 to help summer camp, special training, and judges critique and also \$5,000 towards enhancing the program pending budget approval and Steve 2nds the motion  
*Motion passed – 10 in favor 1 abstain*

## 8. Consent Agenda

- TCFSA – no report
- L2S  
 Andy made a motion to approve the consent agenda and Kelly 2nds the motion  
*Motion passed – All in favor*

## Old Business

### 9. Locker Fee – Amanda Mikhail

- Effective when the lockers come in and are installed we would like to increase the locker fee to \$5.00  
 Laura makes a motion to increase the locker fee to \$5.00 once the lockers come in and Andy 2nds the motion  
*Motion passed – All in favor*

### 10. Ice Show – Tim Rinkel

- Parking will be an issue
- RFSC members are being asked to park away from the lot and leave spaces for the public attending the show
- Looking into the locker room situation
- Looking into the flow in and out
- Crossing Elton Hills Dr. is an issue
- Guest skaters are set up
- Currently working on the seminar
- Show rehearsals have started
- Props are underway
- They are working at gathering job descriptions
- Skyway displays are up

### 11. UGL

- Nothing new to report

## New Business

### 12. Locker Room Policy – Jenny Daniels/Ginger Knapp

- The new Locker Room Policy was presented
- The locker room is a mess

- The Junior Board is will make some decision on how to handle the mess/behavior in their upcoming meetings
- The lockers and benches will be ordered together
- There is a consideration to add “theft” to the policy
- Ed is looking at the options for a camera outside the locker room
- A suggestion was made to add “having access to the locker room is a privilege
- Who are issues reported to?
  - The Junior Board reports incidents to the Liaison and the Liaison works with the Club Director on resolution
- There was a suggestion to have the Junior Board sign something in regards to reporting structure
- A question was asked if the Junior Board knows that they have the support of the Board

### **13. 1626 Professional Staff Responsibilities and Requirements – Tammi Desens**

- Tammi did some clean up on this policy. Some asked if some of this should be in a handbook instead of a policy. Tammi and Maureen will work together to come up with an implementation plan. Andy makes a motion to approve policy with the changes made by Maureen and Tammi and Janis 2nds the motion

*Motion passed – All in Favor*

### **14. Summer Schedule – Amanda Mikhail**

- Amanda and Dawn met with the coaches in regards to the summer schedule and the schedule is complete  
Laura makes a motion to approve the summer schedule and Tammy 2nds the motion  
*Motion passed – All in favor*
- The spring interim schedule is posted
- OMC coached and Maureen have worked to offer class to tryout
- Stacy brought up the subject of allowing the Club Director to approve the ice schedule so there was discussion on this subject

Chris made a motion that the fall 2016 Ice Schedule would be the responsibility of the Club Director with appropriate input from key stakeholders, coaches, and ice and rules and present to the board by June 1 and Andy 2<sup>nd</sup> the motion

*Motion Passed – All in Favor*

### **15. Other**

- Chris mentioned that the Lifetime Achievement Award will go to Gretchen Wilson this year. She is requesting a low key reception that will be held on the Friday night of Ice Show.

*Laura makes a motion to end the meeting: Tammi seconds. All in favor- Meeting ends at 9:00 p.m.*

Respectfully submitted,  
Stacy Dierauer, Secretary Rochester Figure Skating Club