



Rochester Figure Skating Club Board of Directors Meeting Minutes

October 16, 2017

7:00 p.m. | Rochester Recreation Center | Bob Fick Room



RFSC Mission statement: The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

Board Members Present: J. Brehm (Secretary), K. Corbin, T. Desens (Treasurer), J. Kappler (President), J. Miller, A. Schram, F. Hangge

Absent: A. Mikhail (Vice President), L. J. Engle, T. Husman

Others Present: Maureen Schembri-Wismayer, Sarah Germer

Call to Order

The meeting was called to order at 7:04 pm by J. Kappler, seconded by A. Schram. A motion was made to approve the consent agenda by J. Kappler, seconded by J. Miller. All were in favor.

Consent Agenda

1. September 2017 Board of Directors Minutes
2. Synchro Report
3. Learn2Skate Report
4. Midwestern Section VP Conference Call Notes 20170920
5. Next Annual Banquet to be held May 11, 2018

Reports

1. Junior Board- Halloween party is being planned. No issues in locker room. Locker room cleanups scheduled through December.
2. Treasurer's Report- Monthly budget was reviewed.
3. Director's Report- Learn2Skate package deal options were presented. An isolated safety concern with the Rec Center was reviewed, an email was sent out to contract families, and steps are being taken to ensure the concern is resolved.
4. President's Report- The November Board meeting conflicts with Poinsettia pickup, considering canceling the November meeting and moving the December meeting to Dec. 11. Hiawathaland registration opens November 4th. Solo Dance Competition Series applications are still not posted on the USFS site. TOI (Showcase Large Production Ensemble) is included as a planned event in order to facilitate High School Lettering requirements. Looking for teams to compete.

Discussion/Action Agenda

1. FY17-18 Budget- In the past, we had more synchro teams and higher numbers of contract skaters. Need to look at retention rate increases. J. Miller made a motion to approve the budget, A. Schram seconded, all in favor. A motion to make a strategic task force to develop a plan for growth and retention to help improve the budget was made by J. Miller, seconded by J. Brehm, all in favor.
2. 2019 TOI Nationals Bid Discussion- Budget comparison for TOI Nationals vs. UGL shows a similar net profit. J. Miller made a motion to submit a bid for TOI Nationals, J. Brehm seconded it, all in favor.

Open Forum**Closed Session****Adjournment**

A motion was made by A. Schram to adjourn the meeting at 8:50pm. K. Corbin seconded the motion; All in favor.

Respectfully submitted, Jennifer Brehm, Board Secretary, Rochester Figure Skating Club

Synchronized Director's report to the Board for October 2017

I spent time on the following things:

- Set up Fall 2 class for the Synchro Skills 3 team & gave info to Anne for the portal.
- I have managers in place for the Open Juvenile and Skills 3 teams and will be recruiting 2 managers for the Skills 2 (or possibly 1) team.
- Held a free try-it day on Oct 10th after giving handouts to all eligible skaters and sending an email. We had 4 skaters come and all seem likely to join the Skills 2 team.
- 2 of the teams are now registered with US Figure Skating. I will do the registration for the Skills 2 team once we know who is on it for sure.
- Lots of communications with my Open Juvenile managers about information for the parent meeting they held on October 2nd.
- Communications about current planned fundraisers and a possible new one that some of the parents are interested in doing.
- Clarifying changes to our schedule due to Learn to Skate days that affect us and dates I have canceled, and making sure the teams know these. Thanks to Denise Abbott for helping get this straight!
- Chose designs for costumes for all three teams and The Line Up drew fabric options for us. Kristina and I chose the final designs and we have started the ordering process.
- Various and assorted communications about the teams with managers and parents.

- Vikki Dalquist

Learn2Skate Report – BOD Meeting October 16th

- Fall 1 comes to a close with testing week being Oct 10-Oct 14, 2017
- Week of Oct 2nd emails were sent out to L2S families, highlighting skills taught during Fall 1 and reminder to sign up for Fall 2. Included in email was information about next steps.
- Advertising signs are out for Learn2skate along the sidewalk.
- Worked with Community Ed regarding Winter classes
- Fall 2 starts week of October 23.

Submitted: Maureen S Wismayer

Midwestern Section Call Meeting Notes for 9/20/2017 – John Kappler

1. Destination PyeongChang: USFS is encouraging all clubs to hold a Skate-a-thon to raise money for this program that supports Olympic athlete families in being able to travel to the Olympics with their skater. Brent Diederich is the POC. Smuckers company has promised a \$10K matching donation for this program. First 100 hundred clubs get a Smuckers gift basket.
2. UGL at Northern Blades was presented. The schedule is available as well as practice ice signups. Skaters must submit their Planned Programs ASAP. **Nonqual music is being uploaded this year, so that needs to be done ASAP.** There are new rules on injury and equipment failure program continuation procedures, so read up on that.
3. The other two Regionals were reviewed as well as Sectionals in Bloomington.
4. Safe Sport: AGAIN. This is mentioned at length at every meeting.
 - a. There is a new handbook and policies.
 - b. There is a new policy on locker rooms. During competitions, parents are not allowed in locker rooms, even at nonqual events (such as Hiawathaland). They recommend creating special passes on lanyards for credentialed adults that care for skaters under 12 that have special needs for assistance in locker rooms. There will be special signage messaging provided soon – we make the signs. Page 23 of the SafeSport handbook.
5. They have added a whole bunch of roles to the SafeSport and Background check requirements. Example: The club's SafeSport Chair must have a background check done. USFS will pay for that one. The L2S Director must have a Background check done at their own expense (the club can pay, USFS will not). We need to check the rules for all of the other additions to the requirement list. I believe they mentioned Synchro Leaders also.