

**Rochester Figure Skating Club
Board of Directors Meeting Minutes**

June 19, 2017

7:00 p.m. | Rochester Recreation Center | Bob Fick Room

RFSC Mission statement: The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

Board Members Present: J. Brehm (Secretary), T. Desens (Treasurer), L. J. Engle, T. Husman, J. Kappler (President), A. Mikhail (Vice President), A. Schram.

Absent: J. Miller, K. Corbin, F. Hangge

Others Present: Jenny Daniels, Josie Allen, Vikki Dalquist, Maureen Schembri-Wismayer, Lindsey Packer

Call to Order

The meeting was called to order at 7:05pm by A. Mikhail, seconded by L. J. Engle. Changes were made to the discussion/action agenda. The consent agenda and meeting agenda as stated was motioned to approve by T. Desens, seconded by A. Shram. All were in favor.

Roll Call

Consent Agenda

- 1. April 2017 Board of Directors Minutes**
- 2. Learn2Skate Report**
- 3. Synchro Report**
- 4. TCFSA Meeting Notes**
- 5. Midwestern Section VP Conference Call Notes**

Executive Reports

- 1. President's Report:** RFSC received congratulatory recognition in magazine for having at least 10 introductory members this past year. The club is going to organize a trip to see Crystal at the Target Center on November 12 at 1:00pm.
- 2. Junior Board Report:** Info was sent out to club members regarding the upcoming Rochesterfest parade float.
- 3. Director's Report:** There is now a sign-up link on the Post Bulletin website for Learn 2 Skate. Will have a Dasher Board in the rink starting in July. Several board members need to get updated background checks and complete Safe Sport Training.
- 4. Secretary's Report:** Minutes were approved from April and May.
- 5. Treasurer's Report:** Ice Show profit of \$12,341. TOI is at or close to meeting fundraising goal.
- 6. Learn2Skate Notes:** Numbers are low at Graham. Summer 2 session is also through Community Ed, so hopefully numbers will go up a little. Will ramp up advertising for Fall 1 session to hopefully build numbers back up.

Discussion/Action Agenda

- 1. May 2017 Board of Directors Minutes:** A query item was held for a future meeting.
- 2. Policies 2800-01 Junior Board Liaison and Organization Amendment Review:** A. Schram motioned, A. Mikhail seconded, all in favor
- 3. Policy 1821 Registration Amendment Review:** Amanda made a motion for the second paragraph: 'Bills past due from previous contracts must be paid in full prior to acceptance of a new contract. In the event of an account delinquency, the skating director may, with executive approval, require an active credit card on file. Any credit card fees will be the responsibility of the skater.' L. J. Engle seconded, all in favor.
- 4. Club policy update plan:** Not covered.
- 5. Committee Chair Listing Summary:** Kari Sackett and Melissa Engleton as co-chairs with Jenny Daniels, A. Schram, seconded by A. Mikhail, all in favor. Safe Sport Training chair will be Amanda Mikhail.
- 6. Synchro program funding request:** Vikki is requesting \$2000 this year, \$4000 next year to subsidize costs to synchro skaters. The \$2000 would go towards a synchro camp in August to help keep the cost lower so skaters can afford to attend. A. Mikhail made a motion that the camp fee charged to the skaters would be similar to last year's fee and the board will subsidize overages up to \$2000. All in favor. Next discussion was in regards to the \$4000 asked for the upcoming year. Vikki is removing a team from the 4:15 ice, which requires her to book additional ice time. So, with 3 teams, there is additional ice expenses even with additional skaters on the teams. Motion made by A. Schram to approve Vikki's request for \$4000, seconded by T. Husman. All in favor
- 7. RFSC Program Grant fund Proposal:** Amanda reviewed the proposal. Feedback was positive, move to make it a policy and include it with the upcoming fiscal year's budget. The generated policy will be brought to the July board meeting. A. Schram made the motion, A. Mikhail seconded, all in favor.

Open Forum

Question on a stipend by RFSC to support adult synchro going to Nationals. RFSC's mission is to support youth aged 18 and younger.

Complaint that the benches are flaking paint off and making a mess on the new floor. Andy is willing to remove the benches, take them and repaint them in his workshop. Interest in finding someone to add a creative design to the benches.

Adjournment

A motion was made by L. J. Engle to adjourn the meeting at 8:51pm. T. Husman seconded the motion; All in favor.

Respectfully submitted, Jennifer Brehm, Board Secretary, Rochester Figure Skating Club

6-19-17 Learn2Skate Board Report

- Summer 1 session starts June 13
 - Kids-43
 - Starts-54
 - Enrollment numbers are low, but this was expected
 - Working with Maureen closely on class schedule and expenses for the session
- Registration for Summer 2 sessions is open
 - Summer 2 will be held at the Rec Center
 - Scheduled to start July 24
 - Will start emailing out registration reminders on Summer 2 after Summer 1 starts to Learn2Skate email lists

Synchronized Director's report to the Board for June 2017

I spent time on the following things:

- Finalized updating the website through Tim Rinkel.
- Met with Kristina Orlova & Debbie Colgan about promoting synchro and recruiting skaters.
- Communicated updated fall schedule information to the current Pre Juvenile team families along with information from the meeting and asked for their help in recruiting skaters for next season. Also sent information to the current synchro skills families.
- Emails regarding summer synchro to recruit and get skaters into the correct classes.
- Communications with Sue Skifter and Maureen regarding the synchro budget.
- Asked Sue Skifter to head up the Herberger's community Days fundraiser this November and she agreed to do this.
- Sent emails to higher level former synchro skaters asking for help with classes this summer.
- Sent emails to several people asking them to be presenters at synchro camp.
- Various and assorted communications about the teams with managers and parents.

I will continue to work on synchro camp, fall classes, & finishing next season's budget.

- Vikki Dalquist

TCFSA Meeting Notes for 6/12/2017 – John Kappler

- This is Nancy Kaufmann's last month as the TCFSA Treasurer after 14 years in the role. Gay Ann Louiselle, our Chief Accountant for Hiawathaland, is stepping into the role going forward.
- There is something called Rink-Link that we should be getting this Saturday, I believe via email. This is something that we should be receiving twice annually. I am not familiar with it, so I will get more information.
- Basic Skills points for the TCFSA Basic Skills Competition Series ends for the year at the end of June. Do we have any skaters participating in this?
- If anyone is competing in Minnesota State and are in events requiring protocols then they have to be submitted online via EntryEeze. They will not accept paper submissions of protocols.
- Test fees through June are due by July 15th.
- There is an Uppers Exhibition scheduled for Sept. 9th in Richfield.

This was a very short meeting. 3 hours of driving for 20 minutes of meeting, though it was good to see Gay Ann. She provided some insight on some changes to IJS utilization that I used that night in working with Tim on the Hiawathaland ad.

Midwestern Section Call Meeting Notes for 6/14/2017 – John Kappler

Normal administrative business:

- A committee has been created to provide a long-term vision of a Qualifying Competition Structure. I was somewhat lost listening to this, but figured that it may be a good note in case we host another qualifying competition – be ready for changes.
- USFSA is in a good place financially.
- Learn2Skate numbers for the year are strong. The goal was 125,000 L2S participants for this year, which I believe ends at the end of June and L2S was at 123,264. They believe they are going to make it.
- The USOC is reviewing the SafeSport requirements. We were reminded to appoint a compliance chair for SafeSport. Maureen and I are working on that with Jeff rotating off of the board.

A presentation (audio only) on “Officials Expectations of Parents and Coaches at Competitions and Test Sessions” was provided by Lydia Magill, who is the USFSA Committee Chair for Parents. This was an excellent discussion. Here are my take-a-ways:

- Lydia organized the topics into Respect, Restraint, and Reconciliation.
- Respect
 - People – respect all skater levels.
 - Practice excellent time management. Be at the rink at least one-hour early for tests and competitions. Warm-up, review test strategy, complete pre-event rituals, etc.
 - Skaters of all levels. When she started with her daughter in 2002, clubs would get together in the stands and cheer on all of their skaters. Now-a-days, there are not many left in the stands. She equated this to a recital where people would get up and leave after the first performer – people just don’t do that. Where is the comradery? We are supposed to be part of a club.
 - Parents that are anxious for their skaters need to have the correct mindset. Skaters in an event should be competing WITH other skaters, not against. That is a whole different philosophy that is healthier for skating as a whole.
 - Judging and Technical Panels: Coaches should instruct their skaters to acknowledge the judges panel; before and after their event. This is a show of respect. Judges do not get paid. They dedicate their weekends to events and other time for training as judges simply for the love of the sport and to help skaters master their craft. That should be acknowledged by all skaters.
 - Referees: There needs to be a higher level of respect for the importance of the referee. Referees can be your very best friend at a competition. Skaters should approach referees when they have issues. Music and equipment issues are the most prevalent issues. Broken laces or botched CDs. Lydia provided several examples of skaters avoiding the referees and it resulted in missed performances or bad results when the issue could have been fixed by the referee. Also, all commentary should be directed through the

skater's coach. Parents should not be going directly to judges or referees with concerns with scoring or event procedure. Coaches should meet with the referee, who can typically diffuse heated situations.

- Restraint
 - Competitions and Testing Sessions are more formal situations than practice time and everyone should be aware of that and treat it appropriately. Watch your language and if you have nothing good to say then the old adage to not say nothing is likely very appropriate. Don't make comments in the stands – voices carry. No lashing out at skaters – they know things did not go well, so just let them process it. Be supportive. “Sit on your hands, close your mouth, give a hug when complete.”
- Reconciliation
 - Do attend critiques, result reviews, and awards with an open mind and positive outlook. Accept any comments from judges with thanks.
 - You may not agree with a panel decision on scoring or ranking, but a panel was provided for feedback to the skater. Be accepting of that feedback. This might not be your day – the panel may have been looking for strengths in areas that you did not excel in on that day. Take in the feedback, commit to improvement, and move on.
 - Listen intently to critiques. You will likely hear things that you have never thought of. Take it all in in a positive light to improve.
 - Judges are on a tight schedule. Do not intercept them when they leave the stands to take a break. No long, arduous conversations. Hold those conversations for another time.
 - Video and recording. Pay the professionals. Whether it is for training use or personal use, pay for the professional recordings. It is better to have the high quality video anyway and it is a lot less distracting to skaters and judges. Lydia has seen people wrapping around a rink with cameras and lights, which just distracts the skater and the judges. No lights and no flashes.
- This presentation is going to be posted via PDF on the members only part of the USFSA website in the parents section soon, so check there.