

**Rochester Figure Skating Club**  
**Board of Director's Meeting Minutes**  
Monday | February 22, 2016  
7:00 p.m. | Rochester Recreation Center | Bob Fick

***RFSC Mission Statement***

The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

**Board Members Present:** Steve Berry, Kelly Corbin, Tammi Desens, Stacy Dierauer, Lori Jean Engle, Chris Gade, Jeff Germer, Amanda Mikhail, Janis Miller, Laura Schroeder and Andy Schram

**Other's Present:** Debbie Colgan, Vikki Dalquist, Scott Knapp, Dawn Nelson, Anne Pappas-Owen, Paul Paprocki, Maureen Schembri Wismayer, Elizabeth Thornton, Tim Rinkel, Carol Rossignol, Jamie Santee, Betsy Wilson and Felicia Zhang

The meeting was called to order at 7:12 p.m. by Amanda Mikhail, RFSC President.

**1. Construction Report – Scott Knapp**

- Scott brought some estimates for new lockers and benches for the girls and boys locker rooms
- The discussion regarding the new flooring in the office is holding up the move  
Andy makes a motion to allow Scott to purchase new lockers and benches and Janis 2nds the motion  
*Motion passed – 10 in favor 1 opposed*
- Laura makes a motion to allow for \$15,000 to go towards new lockers and benches for the locker rooms (the flooring for the office is separate from this \$15,000) and Andy 2nds the motion  
*Motion passed – All in favor*
- Tammy makes a motion to increase the locker fee to \$5.00 at the start of summer session and Jeff 2nds the motion  
*Motion passed – All in favor*

**2. Ice and Rules – Dawn Nelson and Laura Schroeder**

- The summer draft was presented and the coaches do not agree with it. They are requesting to have more of a voice in the schedule but Dawn is concerned that the coaches are meeting and discussing without the Ice & Rules included. Dawn will reach out to the coaches and schedule a meeting to discuss

**3. President's Report – Amanda Mikhail**

- Amanda notified the board of the following changes:
  - Elizabeth Harty has stepped down from the board and from being a TCFSC delegate
  - Elizabeth Thornton will be stepping down as L2S Director at the end of the summer
  - Jenny Daniels and Jeff Germer have stepped down from Co-Chairs to Hiawathaland

**4. Secretary's Report – Stacy Dierauer**

- Review and approval of the January minutes  
Andy makes a motion to approve the minutes with the correction mentioned by Maureen and Kelly 2nds the motion  
*Motion passed – all in favor*

**5. Treasurer's Report – Laura Schroeder**

- We are about where we were last year
- Hiawathaland – all income is in but not all expenses. Income has been split between test and competition.

- We have enough money to upgrade the locker rooms

#### **6. Club Director Report – Maureen Schembri Wismayer**

- Maureen listed off the areas she has been working on
  - Personnel issues
  - Meeting with Ed
  - Meeting with coaches
  - Worked on summer contract
  - Worked on hockey development
  - Worked on advertising
  - Organized a meeting for L2S parents
  - Worked with Scott on construction
  - Worked with Ginger regarding locker room issues
  - Met with other skating directors
  - Attended L2S rebranding meeting
  - Worked with Tammi in setting up Thank You’s for sponsors
  - Helped out with accounting during Hiawathaland
- Maureen asked about helping out a skater who lost her job and cannot pay bills. We will review the policy
- Maureen also brought up the problem with theft in the locker room. We will also review the policy on that

#### **7. L2S – Elizabeth Thornton**

- Elizabeth provided her report
  - Winter 2 session begins 2/26
  - L2S show rehearsals begin Saturday, March 12<sup>th</sup>
  - She went over the Summer L2S survey results
  - She attended a Learn to Skate Regional meeting
- Elizabeth mentioned that there is a strong need for additional L2S coaches. The board agreed and we will begin the process to post these positions.  
Chris makes a motion to allow the posting of this position and Andy 2nds the motion  
*Motion passed – All in favor*

#### **8. Jr. Board –**

- No report

#### **9. Consent Agenda**

- Theatre on Ice – no report
- Synchro  
Laura made a motion to approve the consent agenda and Andy 2nds the motion  
*Motion passed – All in favor*

#### **Old Business**

#### **10. Ice Show – Tim Rinkel**

- There is a request to increase the ticket price this year  
Janis makes a motion to raise the at door ticket price and Jeff 2nds the motion  
*Motion passed – All in favor*

#### **11. UGL – Laura Schroeder**

- The hospitality team met at Graham for a tour

## **12. Hiawathaland**

- Jeff presented his report on Hiawathaland

## **New Business**

### **13. Policy Updates – Tammi Dessens**

- Tammy had the BOD Agreement policy  
Laura makes a motion to approve the BOD Agreement policy and Janis 2nds the motion  
*Motion passed – All in favor*
- The board reviewed the Professional Staff Responsibilities and suggested that it gets cleaned up.  
Tammy will review the policy and update as needed  
Janis makes a motion to approve the policy once cleaned up and Andy 2nds it  
*Motion passed – All in favor*

### **14. TCFSA Delegates**

- Amanda asked if anyone was interested in replacing Elizabeth Harty as a delegate for TCFSA. Kelly said she would think about it and let us know.

### **15. New Equipment for Jenny**

- Laura said that Jenny asked for some equipment for off-ice classes. The total is minimal.  
Andy makes a motion to approve the purchase of the equipment and Lori Jean 2nds.  
*Motion passed – All in favor*

*Laura makes a motion to end the meeting: Andy seconds. All in favor. Meeting ends at 9:39 p.m.*

Respectfully submitted,  
Stacy Dierauer, Secretary Rochester Figure Skating Club