

Rochester Figure Skating Club
Board of Director's Meeting Minutes
Monday | November 16, 2015
7:00 p.m. | Rochester Recreation Center | Bob Fick

RFSC Mission Statement

The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

Board Members Present: Steve Berry, Tammi Desens, Stacy Dierauer, Lori Jean Engle, Jeff Germer, Amanda Mikhail, Janis Miller and Laura Schroeder

Staff Present: Vikki Dalquist, Jenny Daniels, Eva Kathmann, Tim Rinkel, Jamie Santee, Maureen Schembri Wismayer and Elizabeth Thornton,

Others: Felicia Zhang

The meeting was called to order at 7:03 p.m. by Amanda Mikhail, RFSC President.

1. President's Report – Amanda Mikhail

- We are trying to get more of the reports onto the consent agenda in hopes of making the meetings more efficient
- We are focusing on board priorities
- In last month's board meeting we did not have majority to vote on the new policies so we will be revisiting them tonight
- We will discuss the guiding principles for the executive board

2. Secretary's Report – Stacy Dierauer

- In reviewing the October minutes, Maureen asked to have the fundraising topic updated to reflect that they are in support of the fundraising efforts
Laura makes a motion to approve the minutes as updated and Lori Jean 2nds the motion
Motion passed – all in favor

3. Treasurer's Report – Laura Schroeder

- We are in the second month of the new year
- Laura has added notes to the bottom of the spreadsheets
- Ice category - \$3,700 loss – it has some expensed from summer (ballet billed all summer expenses in September so the total loss for September was \$1,700 which is very typical
- L2S is down but registration is up so it may be a timing issue
- The ice show income is costume income and expenses are try out fees
- The admin category is now showing Maureen's salary
- Hiawathaland is not showing a few expenses like Entryeeze and IJL

4. Club Director Report – Maureen Schembri Wismayer

- Worked with Elizabeth regarding registration for Fall 2
- Dealt with personnel issues
- Updating personnel files
- Dealt with administrative issues and worked with Laura in Finance matters
- Worked with Anne regarding Jack Rabbit and implementation for L2S
- Worked with Jamie regarding advertising of Skate-a-thon

- Worked with Tammi regarding fundraising
- Worked with Ed and Andy regarding update of policy regarding Ice Hawks usage
- Worked with Ice and Rules regarding ice costs

5. Jr. Board – Felicia Zhang

- The holiday party will be in January. They are having a meeting on Sunday, November 22nd to discuss
- They are working on making blankets for donations
- They are planning a party for L2S
- They have started discussing lockers
 - Should there be an age limit on skaters that get lockers?
 - Should the lockers be distributed by seniority?
 - The board had some concerns that it may take a long time to distribute the lockers that way and thought they should get back the same locker they had prior construction. We discussed having the Jr. Board come up with a proposal for the locker distribution

6. Consent Agenda

- TCFSA Report – No report
 - We removed TOI, Ice Show, Hiawathaland and UGL from the consent agenda.

Laura made a motion to approve the consent agenda with the removal of TOI, Ice Show, Hiawathaland and UGL and Janis 2nds the motion

Motion passed – All in favor

7. Theatre on Ice – Jamie Santee

- Skate-a-thon
 - Exceeded expectations. There were 29 skaters and raised over \$6,000. Total after ice was paid was \$5,935. They skated over 2,000 laps and had great volunteers. There was also food donated for channel one. Jamie is sending a \$100 donation to the Special Olympics' on behalf of the TOI team for their efforts. Jamie would like to look into making this a yearly event.

8. Ice Show

- L2S registration is close to 100 and was supposed to end today but there was discussion to see if it could be kept open until Saturday
- US Bank has again committed to a \$10,000 grant
- Casting will be after Thanksgiving
- Elizabeth will start working on the list to help out the extended registration

9. UGL

- Scott is working on the logo

10. Hiawathaland

- Everything is going well with Hiawathaland

Old Business

11. Policy Update – Revisit

- Due to the fact that we did not have majority to vote last month we voted again in regards to the below policy updates
 - 1709 –Graduating Senior
 - Laura makes a motion to approve the changes are written and Tammi 2nds the motion
 - *Motion passed – All in favor*

- 1623 – Substitution Coach Policy
 - Janis makes a motion to approve the changes are written and Laura 2nds the motion
 - *Motion passed – All in favor*
- 1602 – Learn to Skate Director
 - Laura makes a motion to approve the changes are written and Lori Jean 2nds the motion
 - *Motion passed – All in favor*
- 1803 – Cancellation Policy
 - Laura makes a motion to approve the changes are written and Tammi 2nds the motion
 - *Motion passed – All in favor*

New Business

12. Policy Update – Tammi Desens

- There is a request to remove Policy 2304 Ice Hawks Spotlight Use from the manual because the Rec Center now has lights of their own and the Ice Hawks will no longer need to use ours
 - Laura makes a motion to approve as amended and Steve 2nds the motion
 - *Motion passed – All in favor*

13. Ice & Rules – Eva Kathmann

- We reviewed the ice schedule and numbers and have decided to hang on to all times and not give any back to the Rec Center. Maureen will contact the coaches and make them aware of the available ice times to see if they can be utilized
- Our ice fees will increase in January. The board discussed the pros and cons on raising the rates mid contract or to wait until summer
 - Laura makes a motion to increase ice at .30 a unit and Steve 2nds the motion
 - *Motion passed – All in favor*
 - Stacy makes a motion to start the increase on June 1st and Tammi 2nds the motion
 - *Motion passed – All in favor*

Laura makes a motion to end the meeting: Tammi seconds. All in favor. Meeting ends at 9:06 p.m.

Respectfully submitted,
Stacy Dierauer, Secretary Rochester Figure Skating Club