

**Rochester Figure Skating Club**  
**Board of Director's Minutes**  
Monday | April 20, 2015  
**6:30 p.m.** | Rochester Recreation Center | Bob Fick

***RFSC Mission Statement***

The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

***Board Priorities: 2014 – 2015***

1. Hire and orient a new club director
2. Develop a financial model to ensure long term sustainability
3. Grow the number of skaters
4. Solidify our vision and goals
5. Personnel management and support
6. Optimize morale
7. Policy manual update

***Board Ground Rules***

Respect, honor expertise, governance – not management, knowledgeable – understand RFSC, willing to have multiple points of view – ditch passive aggressive, action oriented, accountable – if you take you get it done; focus on priorities

**Board Members:** Wayne Brakke, Adam Brase, Stacy Dierauer, Chris Gade, Jeff Germer, Elizabeth Harty, Julie Hobbs, Amanda Mikhail, Dawn Nelson, Kim Otte (away), Laura Schroeder and Andy Schram

**Attendance**

*Board:* Wayne Brakke, Stacy Dierauer, Chris Gade, Jeff Germer, Elizabeth Harty, Julie Hobbs, Amanda Mikhail, Dawn Nelson, Laura Schroeder and Andy Schram

*Coaches /Others:* Debbie Colgan, Vikki Dalquist, Elizabeth Thornton, Jenny Daniels, Tim RInkel

1. March meeting minutes vote  
Elizabeth moves, Andy seconds.  
Yay: 10 Nay: 0 Abstain:0



03 16 2015  
minutes.pdf

2. Review and approval of proposed meeting agenda.

*Vote to approve agenda:*

Yay: 10 Nay: 0 Abstain: 0

3. Consent agenda
  - a. TCFSFA Report - Suzanne Trejo

***Calendar***

Upcoming Board Meeting Dates/Times

- Tuesday, April 28 | 8 p.m.

Meet the Candidates, Club Director  
Rochester Recreation Center | Bob Fick Room

- Friday, May 1 | 6:30 – 9 p.m.

RFSC Annual Meeting and Banquet  
Location: Zumbro Lutheran Church



TCFSA Monday 4.pdf



Midwestern VP Cal  
March 19 2015.pdf

- b. Learn2Skate – Amanda Mikhail/ Elizabeth Thornton



Learn to Skate  
Update.pdf

- c. Theatre on Ice – Jamie Santee
- d. Synchro – Vikki Dalquist



Director Board report  
April 2015.pdf

Vote to approve consent items Wayne moves, Julie seconds  
Yay: 10 ; Nay: 0 ; Abstain: 0

**Old Business**

- 1. Ice Show Follow-up – Debbie Colgan and Tim Rinkel  
All went well although attendance was down slightly over the average in past year. No major glitches. The board discussed need to obtain funding a little earlier next year. The lifetime achievement award was well received. Julie thanked Tim and Debbie for their work.
- 2. Bids Committee Update – Elizabeth Harty  
No updates – still awaiting USFSA decisions.
- 3. Governing Council Representative – Elizabeth Harty  
Elizabeth H. will blog from this event. Anticipates potential changes in rule for SafeSport for next year.

**Action: Elizabeth H will send proposed changes in rules.**

- 4. Concussion report – Debbie



Concussion Report  
Form.pdf

Vote to approve: Elizabeth H moved, Andy seconds.

Yay: 10 ; Nay: 0 ; Abstain: 0

**New Business**

- 1. Board of Director Nominations – Chris Gade, Executive Committee



2015RFSC Board  
Elections.pdf

Five positions will become open. Three current candidates: Elizabeth Harty, Steve Berry, and Tammi Desens have consented to run. Brooke Wojiak may also agree to serve. Absentee ballots will be posted tomorrow.

2. Temporary Office Location – Chris Gade, Laura Schroeder

A small group is working on moving the office pending impending construction. This includes: Laura Schroeder, Chris Gade, Debbie Colgan, Julie Hobbs, Scott Knapp, and Wayne Brakke. Most items have been moved to Activity Room 3. Many items will need to be replaced, as they are extremely old and in disrepair. At the Committee at the Whole meeting today, it appeared risky that the Senior Center might not get the additional \$1,000,000 in funding. If this occurs, there may be an impact to the RFSC current plan. Chris is attending the meeting tonight to advocate on our behalf.

3. 2015 Banquet/Annual Meeting Planning



RFSC2014Banquetfinal.pdf

Mayo Clinic Sports Med will provide a seminar on healthy athletes during the business meeting.

4. Website – Tim Rinkel

Website calendar has been upgraded to be more useful and user friendly.

### **Committee Reports**

1. President's Report – Chris Gade

a. Rec Center update

Chris stated that a City Council meeting will be held tonight which will determine the fate of the additional funding requested by the Senior Center. This decision of this funding request may impact RFSC's construction. Construction is expected to commence within the next few days.

2. Personnel Committee – Chris Gade

a. Club Director search – One candidate for a second round interview. Second candidate has initial interview next Monday, April 27. Board and coaches will meet with selected candidate(s) on Tuesday, April 28. It is anticipated that the Board will meet by phone on Thursday, April 30 to select final candidate.

3. Coaches report – Debbie Colgan

DAHLC session went very well. Show has gone well.

5. Junior Board – Megan Viozzi

The Junior Board is working on identifying / electing new members for next year.

### **Coaches/Staff Reports (not included on consent)**

1. Hiawathaland Competition

a. Follow-up conversation w/ Duluth/next steps (Chris Gade/Elizabeth Harty)

Elizabeth H. shared that we should submit our request for officials this as soon as possible so we can adequately plan. The club will need to submit our request for sanctions during the summer to adequately plan.

**Action:** Tim will post the dates of the competition on the website. This will also go on the TCFSC calendar and once sanctioned, will be posted on the USFSA website. Will send "save the date" announcements. Jenny will work to locate a photographer and a videographer.

### **Adjourn**

Andy moves to adjourn; Julie seconds. Meeting adjourned at 7:07pm.

### **Closed Session**