

# Rochester Figure Skating Club Board of Directors Meeting Agenda

August 21, 2023

7:00 p.m. | Bob Fick Room

**RFSC Mission statement:** The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

**Board Members Present:** Jennifer Brehm, David Cooper, Fawn Hangge, Bethany Larson, Debbie Moynagh, Mark O'Byrne, Jennifer Reynolds, Elizabeth Rice, Jessica Vandermark

**Board Members Absent:** Natalie Casper, Amanda Roe, Terri Ufkin

**Additional Participants:** Brianna Brehm, Maureen Wismayer

**Call to Order:** Call to order at 6:58pm by J. Brehm, seconded by J. Vandermark

**Consent Agenda:** Call to approve the Consent agenda, motion made by J. Vandermark, seconded by D. Cooper

1. June 2023 Board of Directors Meeting Minutes
2. Synchro Director's Report
3. Learn-to-Skate (L2S)

## Reports

1. Junior Board Report- August meeting and social is August 22nd. Bios will be posted in the locker room. Brainstormed different ways for skaters to know their status for locker room cleanups. Halloween Party is October 28th from 3:00pm-4:30pm on the North Rink.

2. Director's Report-

- Board Requirements- Background Check, SkateSafe, Conflict of Interest Policy must be completed by each BOD member.
- Proposed an increase for coaches attending coaches meetings and tryouts from \$13/meeting to \$15/meeting. Proposed an increase for coaches who sub for L2S from \$24/hr to \$25/hr. J. Reynolds made a motion to approve both raises, B. Larson seconded. All in favor.
- Our numbers are growing and projections are strong with skaters going from L2S to contract. Proposed opening 3 full time positions. We have a new sub, Hannah

Droste. Shannon is shadowing Debbie to eventually take over the Artistic Director position for Ice Show, for now, Shannon could be the Ice Show Chair. J. Brehm made a motion to approve the hiring of up to three staff as full-time coaches. J. Vandermark seconded the motion. All in favor.

- Annual Budget was reviewed and discussed. A motion was made to approve the 2023-2024 budget by J. Vandermark, seconded by J. Reynolds. All in favor.
- Proposed an increase in Ice Show fees (see Maureen's sheet). F. Hangge made a motion to approve, seconded by J. Reynolds; All in favor.
- Contract Ice for the school year schedule has a lot of openings. Unless more registrations come in, Friday sessions from 3:30pm-4:30pm will be removed from the schedule.
- Locker Room Policy- A motion was made to M. O'Byrne to approve the updated locker room policy, D. Cooper seconded the motion. All in favor.

### 3. President's Report-

- Policy Updates- Updates made to the following policies: 1001 Rochester figure Skating Club Mission Statement; 1403 Arbitration Board; 1601 Coaches' Representative; 1800 Ice and Rules Chairperson, 1801 Committee Members, 1802 Staff; 1820 Contract Ice Schedule; 1821 Registration Policies; 1827 Recreation Center Communications; 1840 Ice Safety Rules; 1841 Ice Safety Seminars/Education; 1842 Ice Safety Concerns; 1870 Ice Costs; 1871 Ice Utilization; 1880 Ice Levels; 1881 Skater Assignments; 1882 Level Adjustments; 1884 Reassignment of the Ice Session; 2200 Education Chairperson; 2201 Education Committee; 2400 Fundraising Chairperson; 2401 Fundraising Committee; 2501 Hospitality Policy. A motion was made by J. Brehm to approve the many many policy updates; seconded by B. Larson. All in favor.
- TCFSA Volunteer Hours- Our hours that we earned were short. The available hours were challenging for our club members to fill with RFSC being outside of the metro.
- Review 2023-2024 Committee Chairs

4. Treasurer's Report- Per Director's Report...Annual Budget was reviewed and discussed. A motion was made to approve the 2023-2024 budget by J. Vandermark, seconded by J. Reynolds. All in favor.

### **Discussion/Decisions**

1. Committee Assignments- All Committee Chairs are currently filled!!! Sub-Committee Chair positions will need to be filled eventually.

2. Locker Room update-

a. Goals include:

1. Create a changing area for all skaters to eliminate privacy/SafeSport concerns of cell phone and photography in locker rooms as well as create a gender-neutral locker room. Under the proposed layout the boys would share the locker room area and all skaters would have access to a changing room.

2. Create a safe gathering area where skaters can study, eat and hangout behind a secure keyed access door.

3. Increase the size of the coaches' space.

3. Merch update

- Official Club Jackets

4. Hiawathaland Update- Registration is open, due September 10th. Vendors are booked and confirmed. We have a new logo!

5. Performance Workshops/Theater On Ice- Performance Workshops in the summer, only 2 attended. Will be offered again as the timing was bad with the conflict of the summer camp. Can we somehow tie in with Minnesota Ice Theatre for skaters who have a TOI interest?

6. Competition Information and Support- Coaches should be having conversations with their families to keep them informed about possible competitions and opportunities.

7. Gatherings for Skaters During the School Year- maybe have an open skate after the Holiday Exhibition. Are there ways to have fun gatherings for different age groups throughout the year?

### **Open Forum**

### **Adjournment**

A motion was made to adjourn by J. Brehm, seconded by J. Vandermark at 9:40pm.

## 2023 Test and Event Schedule:

### August:

22 Northern Blades FSC

23 Three Rivers FSC

24 Braemar FSC

### September:

20 St. Paul FSC

21 Maplewood FSC

*22-24 Maplewood Fall Classic*

### October:

12 Rochester FSC

*13-15 Hiawathaland Comp.*

17 Braemar FSC

18 FSC of MPLS

19 St. Paul FSC

### November:

3 Burnsville MNV FSC

*4-5 Autumn Skate Fest BMNV FSC*

14 Northern Blades FSC

24 St. Paul FSC

### December:

1 Three Rivers FSC

**1 Burnsville MNV FSC**

6 FSC of MPLS

7 Braemar FSC

*15-16 MFSC Synchro Classic*

20 St. Paul FSC

## Statistics (Contract Skaters)

June 2018: 123

July 2018: 104

August 2018: 104

September 2018: 122

October 2018: 122

February 2019: 124

April 2019: 126

May 2019: 123

February 2020:	125	
October 2020:	96	(Adults not included)
May 2021:	102	(11 Graduating Seniors and ~14 Juniors included)
September 2021:	111	(Includes 14 adults)

**Open Volunteer Slots:**

Testing Co-Chair

Competition Officials Hospitality

Show Program Ad Sales

Show Costume Distribution

Show Chair and Show Chair Shadow