



Rochester Figure Skating Club Board of Directors Meeting Minutes

February 17, 2020

7:00 p.m. | Rochester Recreation Center | Bob Fick Room



RFSC Mission statement: The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

Board Members Present: Jeremy Arnold, Tamika Ballard, Jennifer Brehm (Secretary), David Cooper, Niteen Damle, Fawn Hangge (Treasurer), John Kappler (President), Andrew Schram (Vice President), Darin Tosse

Absent: Elizabeth Rice, Amanda Roe

Other: Maureen Schembri-Wismayer, Vikki Dalquist, Kari Sackett, Megan Engelkin

Call to Order: Motion made by A Schram, seconded by T Ballard at 7:00pm

Consent Agenda: Motion by A Schram and seconded by J Brehm to approve agenda

1. December 2019 Board of Directors Minutes
2. Synchro Director Report – Jan and Feb
3. L2S Director Report – Jan and Feb
4. Hiawathaland 2020 Summary

Reports

1. Junior Board Report- Made snowflakes and posters for Hiawathaland; windbreakers and blue bomber jackets fundraiser; looking at re-doing locker room agreement due to issues with food and food wrappers.
2. Director's Report- verbal agreement from Ed to build a L2S office down next to the stairs. A Schram made a motion to approve a budget up to \$8000 to build a L2S office, seconded by T Ballard, all in favor. Proposal to Board to allocate funds to support coaches in attending conferences/workshops/seminars; Board agreed to consider ways to build a fund, will be discussed in future meetings. March 12-14 there is a large state swim meet, hockey tournament, and 2 Grizzly games playoffs, plus L2S.
3. Treasurer's Report- budget is favorable and showing growth from a year ago
4. President's Report- reminder to Board members to consider what roles each Board member is interested in holding next year as the annual banquet is quickly approaching. Brainstorm ideas on how to get more parent involvement and how to teach parents about all the different roles available throughout the club.

New Business

1. Hiawathaland Summary- a very successful year; great positive feedback; should be profitable. Consider having music uploaded onto EntryEeze next year.
2. Club Growth Assessment- L2S growth and club growth and happenings needs to be evaluated based on RFSC staff input. The Board proposed to bring in an outside facilitator to administer a neutral evaluation of the club and give

suggestions. All were in favor of proceeding with finding a facilitator and determining a cost for the evaluation.

In-Flight Initiatives

1. Trophy Case – Darin- Specs have been emailed to the designer.
2. Prop Shop - Andy- it's heated and ready

Open Forum

No items

Adjournment

A motion was made to adjourn by J. Brehm, seconded by D. Cooper at 9:17pm

Respectfully submitted, Jennifer Brehm, Board Secretary, RFSC

Calendar

Mar 1: Show Picture Day

Mar 16: Next RFSC Board Meeting

Apr 17-19: Ice Show

Apr 20: Board Meeting

May 8: Annual Banquet

2019/20 Test Schedule:

3/10 All FS and MIF, dance thru bronze

5/5 All FS and MIF, dance thru bronze

6/16 All FS and MIF, dance thru pre-gold or gold depending on judge availability

8/4 All FS and MIF, dance thru bronze

11/10 All FS and MIF, dance thru bronze

Area Competition Schedule:

Mar 6-8: Eau Claire Figure Skating Competition

Apr 17-18: Skate Bloomington

Apr 24-26: Star of the North Competition, Chaska

Statistics (Contract Skaters)

June 2018: 123

July 2018: 104

August 2018: 104

September 2018: 122

October 2018: 122

February 2019: 124

April 2019: 126

May 2019: 123

February 2020: 125

Synchronized Director's report to the Board for January 2020

I spent time on the following things:

- Communicated the Skills monthly fee to Anne in our office.
- Made sure registration for Eau Claire for all three teams is taking place.
- Finalized costumes for the Skills team.
- After a lot of work determining best dates, the Grizzlies let us know that two of our dates for game performances for the teams do not work due to other intermission plans on their part. Next season I will make sure I am given OK dates to begin with. Only the skills team's exhibition works this season.
- Lots of communications about the schedule for Synchro Mids in January.
- Various and assorted communications about the teams with managers and parents.

I am very happy to report that both the Open Juvenile and Pre Juvenile teams placed second in their groups at the Maplewood competition in December. As I write this today I am about to get on the bus with the Open Juvenile team for Mids in Wichita Kansas. I am excited and looking forward to this event!

- Vikki Dalquist

Synchronized Director's report to the Board for February 2020

I spent time on the following things:

- Asked Maureen for options, determined the best time for the families and arranged an extra practice for the Skills team.
- Communicated with Owatonna and Red Wing clubs who have asked our teams to skate in their shows. Worked with our families to figure out what they could do. The Open Juv team will skate in Red Wing's two shows and the Pre Juv team in the Owatonna show.
- Worked with the team managers who secured Bethel Lutheran church for our banquet on Sunday May 17th.
- Sent my requested times for synchro camp to Ed Staiert. I have not received a response yet.
- Communications with Sue (Skifter) Eckenrode about fundraising and sponsorships.
- Sent email to Skills team to pay for their dresses.
- Communicated with the teams and sold most of our remaining team pin supply.
- Various and assorted communications about the teams with managers and parents.

- Vikki Dalquist

Learn2Skate Board Report

January 2020

- **Winter Session:** Winter session (7 weeks) started January 6 and goes until February 29, 2020, with no classes the week of February 3 due to the Hiawathaland Competition. Testing week is the week of February 24. We also had Learn2skate show registrations for L2S skaters to pick up any new families that may have missed the Fall session and started the Winter session.
- **Spring Session:** Spring session (8 weeks) starts on March 6-May 16, 2020, with no classes on 3/20 & 3/21 due to return of the robin, 3/30-4/4 RPS spring break, and 4/13-4/18 show week. L2S show rehearsals start 3/6 -4/11 (4 weeks) no L2S rehearsals 3/20 & 3/21 due to return of the robin, and 3/30-4/4 due to RPS spring break.
- **Learn2skate registration:** Below the Winter session registration.

<u>Winter 2020</u>	<u>Winter 2019</u>
Skaters-404	Skaters-357
Starts-575	Starts-498

Learn2Skate Board Report

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Hiawathaland 2020 Review

Summary

Another successful year: Revenue decreased moderately, and expenses will come in increased moderately. No significant complaints regarding the LOC or schedule, once the skater conflicts were resolved. Participation increased by 3 skaters, but the start ratio went from 2.2 to 2.0, which means that revenue from additional events per skater went down. Starts were down dramatically because a couple of visiting clubs from last year that had high start ratios did not join us. The decrease in start ratio resulted in much easier conflict event management.

Synchro team participation increased significantly to 9 teams, which was likely due to Synchro Mids being earlier in the year.

Changes introduced this year:

- We were selected as an Excel Series competition again. The Series added a couple more Excel levels.
- We setup the Locker Room Radio system for the Locker Room Monitors, which greatly reduced the requests for parents to enter the locker rooms. It also allowed fathers to be monitors, since they would not have to open locker rooms doors.
- We hosted the Accountants in the Swim Club office. This worked out quite well.
- We changed the layout of the vendors in the gym somewhat and that seemed to go well.

Financial

2020 Actuals (Estimate): Income - ~\$43K, Expense - ~\$37K, Net Income - ~\$6K

2020 Budget: Income - ~\$41K, Expense - ~\$38K, Net Income - ~\$3K

2019 Actuals: Income - ~\$44K, Expense - ~\$36K, Net Income - ~\$8K

2019 Budget: Income - ~\$38K, Expense - ~\$36K, Net Income - ~\$2K

2018 Actuals: Income - ~\$38K, Expense - ~\$36K, Net Income - ~\$2K

2018 Budget: Income - \$37K, Expense - \$36K, Net Income - \$1K

2017 Actuals: Income - ~\$37K, Expense - ~\$33K, Net Income - ~\$4K

2017 Budget: Income - \$49K, Expense - \$33K, Net Income - \$16K

2016 Actuals: Income - \$49K, Expense - \$31K, Net Income - \$18K

Estimated decrease in Net Income of \$2K from 2019 but increase of \$3K from Plan.

Reasons:

- Even participation, but fewer starts.
- Much less contribution to Coaches Hospitality food list, which will result in more reimbursement.

Participation Data

2020: Individual skaters – 256 registrants with 514 starts (before withdrawals).

RFSC – 95, Visitors – 161 => 37% RFSC

RFSC Open – 72, RFSC Contract (Jan/Feb) – 125 => 58%

RFSC Basic – 23, RFSC L2S (Winter 1) – 404 => 6%

Synchro: teams – 9, RFSC – 3, Visitors - 6, skaters – 112

Clubs - 33: MN - 21, WI - 7, IA – 2, IL – 2, MI - 1

Coaches: 98 (Participating – Primary and Secondary)

2019: Individual skaters – 253. Starts – 564.

RFSC – 110, Visitors – 143 => 43% RFSC

RFSC Open – 70, RFSC Contract (Jan/Feb) – 124 => 56%

RFSC Basic – 40, RFSC L2S (Winter 1) – 357 => 11%

Synchro: teams – 7, RFSC – 3, Visitors - 5, skaters – 84

Clubs - 26: MN - 17, WI - 4, IA – 2, IL – 1, IN – 1, ND/MN - 1.

2018: Individual skaters – 226. Starts – 421.

RFSC – 114, Visitors – 112 => 50% RFSC

RFSC Open – 78, RFSC Contract (Jan/Feb) – 118 => 66%

RFSC Basic – 36, RFSC L2S (Winter 1) – 350 => 10%

Synchro: teams – 5, RFSC – 4, MN - 5, skaters – 59

Clubs - 22: MN - 16, WI - 2, IA - 4.

2017: Individual skaters – 211. Starts – 439.

RFSC – 102, Visitors – 109 => 48% RFSC

RFSC Open – 70, RFSC Contract (Jan/Feb) – 119 => 59%

RFSC Basic – 32, RFSC L2S (Fall 2) – 278 => 12%

Synchro: teams – 5, RFSC – 3, MN - 5, skaters – 53

Clubs - 26: MN - 20, WI - 1, IA - 4, MI - 1.

2016: Individual skaters – 272. Starts – 542.

RFSC – 109, Visitors – 163 => 40% RFSC

RFSC Open – 73, RFSC Contract (Jan/Feb) – 139 => 53%

RFSC Basic – 36, RFSC L2S (Fall 2) – 192 => 19%

Synchro: teams – 10, RFSC – 3, MN - 9, WI – 1, skaters – 118

Clubs - 23: MN - 15, WI - 3, IA - 5.

2015: Individual skaters – 285. Starts – 555.

RFSC – 111, Visitors – 174 => 39% RFSC

RFSC Open – 81, RFSC Contract (Jan/Feb) – 131 => 62%

RFSC Basic – 30

Synchro: teams – 15, RFSC – 3, MN - 14, WI – 1, skaters – 164
Clubs - 26: MN - 19, WI - 5, ND – 1, CO - 1.

2014: Individual skaters – 261. Starts – 508.

RFSC – 116, Visitors – 145 => 44% RFSC

RFSC Open – 85

RFSC Basic – 31

Synchro: teams – 10, RFSC – 2, MN - 9, WI – 1, skaters – 123

Clubs - 24: MN - 17, WI - 4, IA – 1, ND – 1, WA - 1.

2021 Preparations

Big Picture:

- 2021 dates: February 4 through 7. The Rec Center is reserved. This is deconflicted from Duluth – Jan. 31 – Feb. 3, 2021.
- We want to switch to music downloads via EntryEeze instead of CDs. Andy and I will test this system/process.
- A factor to keep in mind – if the club from Morehead/Fargo does not join us again next year then our numbers will go down considerably. They brought 16 skaters and most of them did 5 plus events. This was a trial year for them because their coach is from RFSC – they typically go to Duluth, which is much closer for them. I sense that the trip went well enough for one year, but not well enough to become a habit.

Committee Chair Turnover:

- We are losing Laura as the Coaches Hospitality and Volunteers chair. We need to aggressively find someone to take those roles.
- 2021 will be the last year for Denise on Programs, Tammy on Announcers, Andy on Music, and Stacey and Bonnie on Awards. Niteen has joined the Awards team, so we need just one person to shadow this committee for next year. We need shadows for each of the other Committee Chairs that are graduating.