

RFSC - Reassignment of Ice Session Policy

The Rochester Figure Skating Club Reassignment policy serves the purpose of providing a means for ice session reassignment. The RFSC Board of Directors, the RFSC Skating Director and the RFSC Professional Coaching staff uphold this policy.

This policy will be used as necessary to reassign individual skaters to selected ice sessions, as well as address safety, behavior and attitude issues. Reassignments will be accommodated as possible, on an individual basis.

The procedure that will be used to enforce this policy is as follows:

Only an RFSC coach may petition the Ice & Rules Committee to request a skater be reassigned to a different ice session. This petition must be approved/signed by the majority of the coaching staff prior to submission to the Ice & Rules Committee. Decision by Ice & Rules will be final.

- When the petition is to request a skater be moved to another ice session, the coach should state the skater's age, test levels, number of session per week contracted, competition record, a brief description of the skater's goals and the reason for the move.
- When the petition is to reassign a skater to another ice session due to a safety issue or unacceptable behavior, the coach must state the reason for the change and provide written documentation on the behavior including the date(s) the safety concern/unacceptable behavior occurred. The following steps will be followed:
 - a) A written warning will be given to the skater's parent(s). This written warning will clearly state the unacceptable behavior, what is expected of the skater and signed by the Skating Director and coach. The skating Director and skater's coach will meet with the skater and parent(s) to discuss the behavior and what the skater must do to correct the behavior. The parent and skater will be required to sign the written warning stating that they understand what is expected and what the consequences will be if the behavior does not improve.
 - b) After the written warning is received and the meeting held, the skater must show improvement in their behavior within 5 ice sessions. If improvement is not to the satisfaction of the Skating Director and coach, the skater will be reassigned to another ice session as designated by the Skating Director and coach. If the behavior is considered a serious violation, the skater may lose all ice privileges with the RFSC.
 - c) The Skating Director and skater's coach will follow up with a written letter to the skater and parent(s) after the 5 ice sessions have occurred stating what actions, if any, will take place.

RFSC Request for Ice Session Reassignment

Skaters' Name _____

Coaches' Name _____

Current Ice Session Level _____

Requested Ice Session _____

Reason: _____

Skating Director:	_____	Date	_____
Coach:	_____	Date	_____
Parent(s):	_____	Date	_____
Skater:	_____	Date	_____

Professional Coaching Staff Signatures

	<u>Coaches Signature & Date</u>	<u>Agree</u>	<u>Disagree</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____