

Rochester Figure Skating Club
Board of Directors meeting
August 17, 2009

Board Members present: Wayne Brakke, Kari Grabowsky, Dawn Nelson, Ann Miksch, Lynn Okuno, Chris Potaracke, Tim Rinkel, Jimmie Santee, Rich Washburn

Board Members absent : Marne Gade, Michael Fryer, Ginger Knapp

Staff Present: Debbie Colgan,, Paul Paprocki

Guests: none

The meeting was called to order at 6:09 pm.

Secretary's Report

The minutes from the July meeting were approved as written by remote vote.

Treasurer's Report

In Marne's absence Tim reported. Motion to accept the Treasurer's Report by Kari. Second by Dawn. Approved.

President's Report

Mary Jo Johnson was confirmed by email vote as the new Test Chair. Approval of lighting expenditures also was approved by email.

Skating Director's Report

Ice Hawks pre-season started early. Off-ice in gym for now. Possibly build a wheeled box for equipment to move to and from storage. Also may put up a temporary wall between basketball area and our off ice area in gym.

80% attendance at safety seminars so far.

Junior Club Report

No report.

Coaches Liaison

More space is needed in coaches room. Board asked Debbie to look into first aid training for the staff.

New Business

1. Fall schedule update- No report. Discussed possibility of putting Safety Seminar on cd or web-based program to show skaters who missed the safety seminars. Jimmie and Paul will look into this project.

Ann made a motion to add the following New Business items to the agenda. Second by Kari. Approved.

2. Off ice room - City has declined the design of the off-ice room at this time, citing the budget.

3. Junior Board- New board roster. Locker clean-up starting. Want to help with possible videotaping of safety seminars.

4. Olivia Clark Camp- Beginning to get registrations, 15 at this time. Junior Board will help.

5. Stipend Policy- Wayne brought up the possibility of increasing the stipends to skaters going to sectional, or national competitions. Currently the RFSC policy is to match the TCFSAs stipend. This does not come from the Competitive Skaters Fund. A committee was formed to look into the amount and feasibility. Committee members will be Wayne, Jimmie, Kari, Rich, and Debbie.

6. Staff increases- RFSC policy states requests must be in by July 1st. One staff person has submitted a request after the deadline. Board is upholding the policy. Tim will remind the staff person of the policy and inform her that we will not be voting on her request based on the policy.

Continuing Business

1. Liability waiver- Jimmie reported he will look into legal wording further. He has not spoken to the general counsel for PSA, David Shulman about it.

Emergency Info - Dawn revised the emergency contact info for the contract.

2. Volunteer Policy Follow-up. Dawn reported is has been completed. We will need to keep detailed and accurate reports of individual volunteer hours. Gina Eisenach has agreed to be Volunteer Coordinator.

3. Junior Club Substitute- Postponed.

4. Lighting/Electrical upgrades follow-up - Wayne reported 10hours were spent on August 8th to modify new spotlights. Jim asked club to buy a shop vac to keep upstairs. Paul feels it's the Rec Center's job to keep clean. He will speak to Ed.

5. Hospitality will be meeting next week to decide how many volunteer hours for bringing food.

6. Test Chair candidates- Tim will set up an RFSC email account for Mary Jo Johnson.

7. Coaches New Hire follow-up- Not enough room to squeeze Terry's stuff into coaches room. Need to re-configure the space. Wayne made a motion that Debbie can throw away unnecessary items from the coaches room. (Dishes left over from testing sessions, etc.) Second by Chris. Approved.

8. Hiawathaland- Jim found a website for online registrations for competitions, testing, and Learn to Skate. The software he originally researched will not be ready until 2010.

9. Star of the North June 2010 Chairperson- Debbie, Jim and Paul will be the Task Force to find a chair for this event by the next meeting.

New Business continued

7. Debbie and Paul left so the upcoming reviews for the Junior Club Director and Assistant could be discussed. Tim reported that Lori had talked to the coach who was the previous coach to be the Junior Club Director. She had always charged her coaching fee in addition to her Junior Club Director salary. Lori is now charging her hourly fee during Junior Club hours. Sabine originally was just doing administrative work to get Lori up to speed. Lori never took over administrative duties. Sabine is asking for \$250-\$300 per month to continue her portion of the Junior Club duties.

Amendment: The information Tim had during the discussion of Sabine's review was incorrect. The position was not specifically intended to be temporary. Lori did not want to take on the administrative portion of the Junior Club Director's position. According to the minutes from the September 2007 board meeting. Lori and Sabine were appointed to their respective positions and salaries. These positions were to be reviewed after three months. The reviews did not take place. –Tim Rinkel

Dawn would like to see a job description delineating specific duties. Ann agreed. Jim made the motion to authorize the Executive Board to give Sabine up to \$300 per month at her review. Second by Wayne. Approved.

Committee Reports- None.

The next meeting will be September 21, 2009 at 7:00pm. The Board will meet the third Monday of each month through December.

Jim made a motion to adjourn the meeting. Second by Rich. The meeting was adjourned at 8:28pm.

Respectfully submitted,
Ann Miksch, secretary