



**Rochester Figure Skating Club
Board of Director's Meeting Minutes
May 23, 2011, Bob Fick Room, 6:00 p.m.**

Open Meeting

Board Members present: Wayne Brakke, Lynn Okuno, Chris Potaracke, Laura Schroeder, Amy Hugo, Andi Kulzer, Karla Arndt, Tim Rinkel, Eva Kathmann, Kris Windmueller, Suzanne Lee-Trejo.

Board Members Absent: Ann Miksch, Dawn Nelson

Staff present: None

Guests present: None

The meeting was called to order at 6:05 p.m. by Wayne Brakke, outgoing RFSC Board President.

Introductions were made to welcome incoming RFSC board members Tim Rinkel, Eva Kathmann, Kris Windmueller, and Suzanne Lee-Trejo.

Executive Committee Reports:

Secretary's Report: Chris

Minutes for April 2011 RFSC Board meeting will be amended for email feedback and sent to 2010-11 Board members for approval.

Treasurer's Report: Marne – none

President's Report: Wayne - none

New Business:

Election of RFSC Executive Board:

Wayne asked for nominations for president. Laura Schroeder nominated Chris Potaracke. The motion was seconded by Amy Pyron Hugo. After board discussion, Chris accepted the nomination. Wayne asked for other candidates, and Tim Rinkel expressed willingness. Chris and Tim left the room during discussion and vote. Chris was approved president of the board for 2011-2012.

Laura Schroeder and Ann Miksch were nominated for position of vice-president. Ann Miksch was not present at the meeting, but accepted the nomination via cell-phone. Laura left the room and Wayne called for discussion and vote. Laura Schroeder was approved as vice-president of the board for 2011-2012.

Laura Schroeder nominated Andi Harmon-Kulzer for the treasurer position. Tim Rinkel seconded the motion and Andi accepted the nomination. There were no other nominations for treasurer. Andi left the room for the discussion and vote. Wayne called for the vote and Andi was approved as treasurer of the board for 2011-2012.

Tim Rinkel nominated Ann Miksch for secretary. Ann was contacted via cell phone and declined the nomination. Wayne asked for others open to the position, and Amy Pyron Hugo expressed willingness to serve. No other nominations were made for secretary. Amy left the room during discussion and vote. Wayne called for the vote and Amy was approved as secretary of the board for 2011-2012.

TCFSC Delegates:

Club needs two delegates to attend monthly meetings. Seven out of eight meetings must have a RFSC club delegate, though we are allowed one proxy. Wayne is willing to continue as a delegate for one more year. Suzanne Lee-Trejo volunteered to be the other delegate.

7:01 p.m. Wayne leaves meeting, and Chris Potracke assumes leadership of board meeting as president.

Dance Instructor:

Joannie Mix is current dance instructor being considered for medium/ high creative summer dance offering. Chris shared recommendations prepared for meeting by Dawn Nelson, Ice and Rules Committee Chairperson. Board discussion includes following concerns:

- What is the interest in this class from club skaters? A tentative list had been prepared prior to meeting of skaters who had expressed interest. In examination of list, at least two individuals were removed as not being able to commit to the class.
- Concern was identified that not all off-ice classes have enough skaters contracted at this time. Some were not in favor of adding another class as it may jeopardize support for our established off-ice classes.
- What obstacle does the variety of ages/ levels of club skaters who may register for the class pose?
- Discussion re. different payment options for the class, to minimize financial risk to club. This included paying for the dance class up front for the entire summer. Concensus was most families would be unwilling to do this, and this policy would be inconsistent with how other off-ice classes are run.
- Issues/ concerns re. hiring a dance instructor (More detail needed in job description; What if class needs to be cancelled?) Some board members did not feel comfortable making a decision re. hiring an outsider staff member until a hiring process and more procedure is put in place for how to work with personnel. A personnel committee is in the process of being formed, but decisions re. such procedures have not been established yet.

Motion made by Karla Arndt to not hold the summer creative dance class. Motion was seconded by Suzanne Lee-Trejo. Motion was put to a vote, and majority were in favor of not hiring a dance instructor at this time to teach a summer off-ice dance class.

An addendum to motion was added by Lynn Okuno to table discussion to later this summer to consider alternatives to offering summer medium/ high creative dance class (e.g. on-ice choreography class, guest instructors). Suggestion was made to contact Janet Lang Dance Studio to discuss possibility of their offering specialized dance class for skaters at their studio. This has been done in past and may be a more effective alternative provided there is continued interest.

Committee Chairs:

Board went through each committee to identify potential vacancies which will need to be filled. Recommendation was made to create Finance Committee to assist treasurer. Chairpersons will be identified at June 20, 2011 RFSC Board meeting.

The next board meeting will be on June 20th at 6:00 p.m. Board meetings were also scheduled for July 25 at 6:00 p.m. and August 15 at 6:00 p.m.

Laura made motion to end meeting. Motion was seconded by Andi. Meeting adjourned at 8:07 p.m.

Respectfully submitted,
Amy Pyron Hugo, Secretary
Rochester Figure Skating Club